



Payroll Module

Overview

The Payroll module automatically calculates withholdings and deductions, produces payroll checks, and prints all required payroll reports. Just set up your employees' wages and deductions and the system will automatically calculate federal, state, local taxes, FICA, Medicare, as well as user-defined deductions. Producing W-2's at the end of the year takes minutes, not days.

Features & Benefits

- Calculates wages, withholdings and deductions
- Handles hourly or salaried employees
- Track overtime, vacation and sick pay
- Define earnings categories as exempt from specific taxes
- Allows multiple departments and variable pay rates
- Prints payroll checks (using AP check stock)
- Automatic A/P entries for payroll tax payments
- Produces file for Direct Deposit
- Creates Electronic Federal Tax Payment System (EFTPS) file
- Produces W-2, 1099 and 940/941 forms
- Automatic posting to GL

Sample Payroll Check						
First Community Church 15500 W. Telegraph Rd. Santa Paula, CA 93060			Central Bank 1250 Comer Street Ventura, CA 93001		No. 1041	
****1,050 Dollars and 79 Cents****						
PAY TO THE ORDER OF			04/15/99	\$1,050.79		
Harriet Harrison 15500 W. Telegraph Rd., Suite B-15 Santa Paula, CA 93060						
Employee: Harrison, Harriet:			1041			
Check Date: 04/15/99 Period: 04/01/99 to 04/15/99						
	Hours	Earnings	YTD		This Check	YTD
Earnings	86.67	1,378.13	4,003.13	Federal	147.03	423.29
Total	86.67	1,378.13	4,003.13	FICA	85.12	245.16
				Medicare	20.30	61.18
				State	22.12	61.12
				SDI	12.40	36.02
				Misc 2.	40.37	121.11
				Total	327.34	911.76
Remaining Vacation: 42.00 Sick 38.00						
Net Pay 1,050.79 SS #: 999-99-9999						



Payroll Reports

Payroll Pre-Check EZ-Going Child Care December 01, 1999

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Employee: Mary Anderson

Net Pay: 617.47

Earnings	This Check		Ytd Earnings	Deductions	Taxes & Deductions	
	Hours	Earnings			This Check	Ytd
Wages-Teacher	36.50	344.93	9225.68	Federal	63.45	1526.78
Wages-Cook/Kitchen	24.00	236.40	5387.96	Fica	48.85	1152.34
Wages-Driver	18.00	189.00	4200.00	Medicare	11.43	269.51
Wages-Overtime	0.00	0.00	275.23	State	21.35	503.69
Sick	8.00	75.60	453.60	401(k) or Simple	25.38	597.63
Vacation	0.00	0.00	378.00	Health Insurance	58.00	1334.00
Total	86.50	845.93	19920.47	Total	228.46	5383.95

Remaining Vacation 16.00 Sick 56.00

Employee: Debbie Brickner

Net Pay: 917.19

Earnings	This Check		Ytd Earnings	Deductions	Taxes & Deductions	
	Hours	Earnings			This Check	Ytd
Wages-Administrator	46.67	654.25	25702.00	Federal	54.48	1253.04
Sick	0.00	0.00	785.05	Fica	71.36	1641.28
Vacation	40.00	560.75	1457.95			
Total	86.67	1215.00	27945.00			

Remaining Vacation 0.00 Sick 36.00

Payroll Quarterly Report (Detail) EZ-Going Child Care Quarter from 04/01/1999 to 06/30/1999

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Taxes for State: PA

Mary Anderson

SS # 145-77-8102

	Hours	gross Earnings	Wages	Current Tax/Deduction	Ytd Tax/Deduction
Wages-Teacher	244.50	2310.53	Federal 4567.29	379.47	783.17
Wages-Cook/Kitchen	136.50	1344.53	Fica 4719.31	292.59	595.51
Wages-Driver	98.50	1034.25	Medicare 4719.31	68.42	139.26
Vacation	40.00	378.00	Futa 2271.17	77.21	237.99
			State 4567.29	127.88	260.28
			Sui 3271.17	81.79	200.00
			401(k) or Simple	152.02	309.04
			Health Insurance	348.00	696.00

Employer's Quarterly Federal Tax Return (941) EZ-Going Child Care Quarter from 04/01/1999 to 06/30/1999

941

1	Number of employees in the pay period that includes March 12th	1	8
2	Total wages and tips, plus other compensation	2	37,807.65
3	Total income tax withheld from wages, tips, and sick pay	3	2,759.33
4	Adjustment of withheld income tax for preceding quarter	4	0.00
5	Adjusted total of income tax withheld (line 3 as adjusted by line 4)	5	2,759.33
6	Taxable social security wages 6a 38,839.63 x 12.400000 %	6b	4,816.11
	Taxable social security tips 6c 0.00 x 12.400000 %	6d	0.00
7	Taxable Medicare wages and tips 7a 38,839.63 x 2.900000 %	7b	1,126.35
8	Total social security and Medicare taxes (add lines 6b, 6d, and 7b)	8	5,942.46
9	Adjustment of social security and Medicare taxes	9	0.00
10	Adjusted total of social security and Medicare taxes (line 8 adjusted by line 9)	10	5,942.46
11	Total taxes (add lines 5 and 10)	11	8,701.79
12	Advance earned income credit (EIC) payments made to employees	12	0.00
13	Net taxes (subtract line 12 from line 11) This should equal line 17, column (d) below (or line D of	13	8,701.79
14	Total deposits for quarter, including overpayment applied from a prior quarter	14	8,701.75
15	Balance due (subtract line 14 from line 13)	15	0.04
16	Overpayment, if line 14 is more than line 13, enter excess here and check if to be: <input type="checkbox"/> Applied to next return or <input type="checkbox"/> Refunded	16	
	<input type="checkbox"/> All filers: if line 13 is less than \$500, you need not complete 17 or Schedule B		
	<input type="checkbox"/> Semiweekly schedule depositors: Complete Schedule B and check here		
	<input type="checkbox"/> Monthly schedule depositors: Complete line 17, columns (a) through (d), and check here		

17 Monthly Summary of Federal Tax Liability. Do not complete if you were a semiweekly schedule depositor.			
(a) First month liability	(b) Second month liability	(c) Third month liability	(d) Total liability for quarter
2,862.06	2,838.61	3,001.12	8,701.79

SS #111-22-3434

Earnings	Wages	Current Tax/Deduction	Ytd Tax/Deduction
6504.95 Federal	6541.50	326.88	653.76
785.05 Fica	6906.00	428.16	856.32
Medicare	6906.00	100.14	200.28
Futa	458.50	15.59	238.01
State	6541.50	183.18	368.36
Sui	1458.50	36.47	200.03
401(k) or Simple		364.50	729.00
Health Insurance		384.00	768.00
Garnishment		840.00	1680.00